

# MINUTES

## Academy of Dover Charter School Board of Directors

10/22/2015 6:15 PM | *Meeting called to order by* Kimeu Boynton, President

### In Attendance

Kimeu Boynton, President, Nancy Wagner, Vice President, Beverly Davis, Treasurer, Dr. Charles Fletcher, Member, Carlene McKenzie, Teacher Representative, Cheri Marshall, Head of School, Chantel Janiszewski, Assistant Principal, Dr. Leone, Board Member, Bill Bentz, Innovative Schools

Pledge of Allegiance

Roll Call – Quorum established

### Approval of Minutes

Motion to Approve Minutes of September 24, 2015

Moved by: Mrs. Wagner

Seconded by: Dr. Fletcher

Motion carried unanimously

### Budget

Transportation Eligible - As of November 2, 2015 the state will reimburse the school for transportation, so it is very important that the students are in the system for transportation.

Schools will be disputing students in their district. As of October 22, 2015 we have one student who Capital is disputing.

Mr. Bentz always uses last year's numbers to start the budget for this year. If you take the difference we are down \$172,000.00 for the 15-16 school year. Last year we had 21.23 units this year it is 19.82 units. We have a teacher salary and a secretary salary that is not funded by the state.

Food Service – McFoy bill of \$24,130.00 will be recoded.

Janitorial Supplies is a little high but it is due to beginning of year supplies.

We need to look at a plan to increase enrollment, to see if there are other things we can do to raise revenue, possibly write grants, etc.

Motion to Approve the Finance Web Report of September 30, 2015

Moved by: Mrs. Wagner

Seconded by: Dr. Fletcher

Motion carried unanimously

### Principal's Report

Stated in the grant in 14-15 retention and recruiting – incentive to pay for recruitment or retention to keep good teachers.

\$12,735 Scholarship money used if a teacher needs to pass a praxis exam or take a course reimbursement but it has to be used for teachers for the 14-15 school year. \$20,000 for professional development – specific with them and stated that we were very conservative last year due to our situation.

Audit Report Booklets of 2014 and 2015 distributed to Board members.

Create a Unit Count Policy Procedure to Department of Education, want to formally put on here that it was approved and adopted by the board.

A motion to adopt the Academy of Dover Charter School Unit Count Policy and Procedures with the redrafted language to address Mrs. Wagner's concern about school choice and when we can accept students after that window.

Moved by: Dr. Fletcher

Seconded by: Dr. Leone

Motion carried unanimously

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## Public Comments

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We have two candidates, who are interested in being on the board for the Academy of Dover Charter School, Lathadevi Karuna Chintapenta and Shonettesha L. Quail.

Shonestesha Quail is a licensed therapist at Milford Health Unit/Sussex County WIC

Lathadevi Chintapenta is a Post-Doctoral Research Associate in Aquatic Microbiology at Delaware State University

Zanora El would like to observe a board meeting, possibly in the future she may want to be a board member – her son Issa El is a student of the Academy of Dover for the last 5 years.

Dick Riggs – Is from the Charter School Office of the DE Department of Education – was hired to be the state representative for the CBOC meetings (Citizens Budget Oversight Committee).

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## Board Announcements

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Motion to vote to accept our prospective members Ms. Quail and Dr. Chintapenta, to become new board members at the Academy of Dover Charter School

Moved by: Mrs. Wagner

Seconded by: Dr. Fletcher

Motion carried unanimously

Motion to go into Executive Session at 7:30 p.m.

Moved by: Dr. Leone

Seconded by: Dr. Fletcher

Motion carried unanimously

Motion to come out of Executive Session at 7:53 p.m.

Mrs. Wagner mentioned that starting in January, Jody Williams will no longer be the psychologist working with AOD. Beverly Williams is certified in this field and would be interested in interviewing for the position. If she is hired at AOD she will relinquish her position as Board Member with the Academy of Dover Charter School.

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## Teacher Representative

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Things of concern from the teachers:

Are all of the teachers and staff up to the state salary?

Why were the teachers not up to state salary in the past?

Teachers were informed on October 7<sup>th</sup>, 2015 at a Professional Development that there is a yearlong curriculum mapping that was required to be sent to DOE by November 10, 2015, the issues the teachers have since this was required by DOE when were you informed of this? This could have been worked on over the summer instead of now when we have other requirements and work to be done.

Mrs. Marshall said part of our change for the school is that we are revamping our curriculum. We have adopted a new core knowledge and expeditionary learning. We noticed that the higher performing schools have used these two curriculums and we are going to start taking some ideas from those as well and revamping our ELA and Math. By doing this we have to show as part of our formal review by Dec. 1<sup>st</sup> of our Academic Progress, that is why we are asking for the deadline in November so we can put together to show DOE (for our formal review) we are working on changing our Academic program. This is the route we are going and this is what the teachers have been working on to show Academic Progress.

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## Next Meeting

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Thursday – November 19, 2015 at 6:00 p.m.

Motion to Adjourn at 8:22 p.m.

Moved by: Mrs. Wagner

Seconded by: Ms. Davis

Motion carried unanimously