

Academy of Dover Charter School District Parent Involvement Plan

PART I. GENERAL EXPECTATIONS

The Academy of Dover School District agrees to implement the following statutory requirements:

- The school district will put into operation programs, activities and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent with section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.
- Consistent with section 1118, the school district will work with its schools to ensure the required school-level parental involvement policies meet the requirements of section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.
- The school district will incorporate this Local Education Agency (LEA) parental involvement plan into its Local Education Agency LEA plan developed under section 1112 of the ESEA.
- In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
- If the LEA plan for Title I, Part A, developed under section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when the school district submits the plan to the State Department of Education.
- The school district will involve the parents of children served in Title I, Part A schools in decisions about how the one percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools.
- The school district will be governed by the following statutory definition of parental involvement, and expects its Title I schools will carry out programs, activities and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—

(A) parents play an integral role in assisting their child's learning;

(B) parents are encouraged to be actively involved in their child's education at school;

(C) parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.

(D) The carrying out of other activities, such as those described in section 1118 of the ESEA.

PART II. DESCRIPTION OF HOW DISTRICT WILL IMPLEMENT REQUIRED LEA PARENTAL INVOLVEMENT PLAN COMPONENTS

1. The Academy of Dover School District will take the following actions to involve parents in the joint development of its LEA parental involvement policy/plan under section 1112 of the ESEA:
 - **Reserve not less than 1% of its total Title I, Part A allocation to implement its Parent Involvement plan.**
 - **Consult with and encourage parents/guardians to participate in school improvement planning teams and other school level committees as well as in district committees as may be appointed from time to time by the Board of Education for specific purpose.**
 - **Help parents/guardians to understand the educational process and the important role they have in promoting it with their children and the community.**

2. The Academy of Dover School District will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:
 - **The Title I advisory committee will meet a minimum of once a year. They will have the opportunity to review and make recommendations for improvements to the plan.**
 - **The Title I advisory committee and The Academy of Dover School District will provide the coordination, technical assistance, and other support necessary to assist participating schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance.**

3. The Academy of Dover School District will coordinate and integrate parental involvement strategies in Part A with parental involvement strategies under the following other programs:
 - **Head Start**
 - **Migrant education**
 - **Consumer and Technical Education Advisory Groups**
 - **School Improvement Teams**
 - **Parent Teacher Organization (PTO)**
4. The Academy of Dover School District will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy/plan in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parental involvement plan and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.

Each school's school improvement team (which includes parent participants) will be responsible for conducting an evaluation of their local parental involvement plan within their school improvement plans. This will include identifying barriers to increase participation by parents in activities authorized by law, particularly by parents whose children:

- **Are economically disadvantaged**
 - **Have disabilities**
 - **Have limited English proficiency**
 - **Have limited literacy**
 - **Are of any racial or ethnic minority background**
 - **Meet the criteria for migrant students**
 - **Are homeless**
5. The Academy of Dover School District will build the schools' and parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:
 - A. *The school district will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph --*
 - *the State's academic content standards,*
 - *the State's student academic achievement standards,*
 - *the State and local academic assessments including alternate assessments,*
 - *the requirements of Part A,*
 - *how to monitor their child's progress, and*

- *how to work with educators:*

Academy of Doiver School District will:

- **Provide school profile information to parents.**
- **Hold curriculum specific parent information nights.**
- **Provide student report cards on a quarterly (or more) basis.**
- **Provide information to parents about the Delaware student testing program, including formative and summative curriculum based assessments and specific testing for English Language Learners (ELL).**
- **Include in the district or school newsletters, links to state content standards and student achievement standards, as well as informational items regarding how to work with educators.**

B. The school district will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:

- **Providing materials for schools to distribute at local parent meetings.**
- **Organizing parent meetings for special populations (ELL, Migrant etc.).**
- **Providing funding for parent involvement activities.**
- **Engaging a pre-K community liaison to work directly with parents and daycare providers to provide training on school readiness skills.**

C. The school district will, with the assistance of its schools and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

- **Having professional development activities for staff regarding parental involvement at the building level.**
- **Holding a Principal/Administrator summer retreat.**

D. The school district will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:

- **Providing a parent resource center at the Academy of Dover for parents of pre-school students.**
- **Working within established Memorandum(s) of Understanding regarding parent involvement activities with various agencies and programs.**

E. The school district will take the following actions to ensure information related to the school and parent- programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative

formats upon request, and, to the extent practicable, in a language the parents can understand:

- **Have materials translated to a language parents can understand.**

PART IV. ADOPTION

This LEA Parental Involvement plan has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by meeting minutes and agenda for Title 1 Parent Advisory.

This plan was adopted / approved by the Academy of Dover School District on 8/15/12 and will be in effect as part of board policy until otherwise amended or deleted. The school district will distribute this policy/plan to all parents of participating Title I, Part A children on or before September 1, 2012.

(Signature of Authorized Official)

(Date)