

# MINUTES

## Academy of Dover Charter School Board of Directors

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*Date | time* 9/18/2014 6:03 PM | *Meeting called to order by* Mr. Kimeu Boynton

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### In Attendance

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Kimeu Boynton, President, Nancy Wagner, Vice President (Via Phone Conference), Leida Sanchez, Treasurer, Beverly Davis, Parent Representative, Lily Pope, Teacher Representative, Leon Battle, Member, Cheri Marshall, Assistant Principal, Dr. John Leone, Interim Principal

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### Approval of Minutes

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Motion to Approve Minutes of 8/21/2014

Moved by: Mr. Battle

Seconded by: Ms. Davis

Motion carried unanimously

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### Board

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Motion to adjust the agenda for Related Arts Presentation

Moved by: Ms. Davis & Mrs. Sanchez

Seconded by: Mr. Battle

Motion carried unanimously

Motion to go into Executive Session at 6:40 p.m.

Moved by: Mr. Battle

Seconded by: Ms. Davis

Motion carried unanimously

Motion to go into Open Session at 7:02 p.m.

Moved by: Mr. Battle

Seconded by: Ms. Davis

Motion carried unanimously

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### Board

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Board is still looking to recruit new board members for the 2014-2015 school year.

Board Finance Training – mandatory training for finance is September 29, 2014 at 6:00 p.m. Townsend Building or November 19, 2014 at 6:00 p.m. Appoquinimink Library.

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## Budget

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We are right on course as far as our expenses, right now our expenses are at 12.6% which is right on key for July and August, and this document is through August. The Budget is set up so that based on last year's figures, so at the beginning of the year we have these figures. We could as the year goes on and we get the unit count, we could recode these figures so that they can be in the appropriate base. We are basing it on what were last year's figures, so if we are going to need more money for example Substitutes, we can go and rework that because there are usually more monies coming in than what is actually budgeted out.

Summary of fiscal year appropriations, this year looks good. Things that we try to look closely with the financials so that we don't get dinged by the auditors, the amount projected additional revenue that is to come in, this is early in the year so we have to watch these figures to make sure we are being paid by local districts, etc.

Motion to Approve Financials

Moved by: Mrs. Sanchez

Seconded by: Mr. Battle

Motion carried unanimously

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## Principal's Report

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Unit Count as of this date is 293 students.

School calendar - November 4, 2014 Election Day, School is scheduled to be open it is a state holiday. Mr. Boynton said he will contact the DOE regarding this date to see if there is an exception for this date.

Kitchen has received a bid for freezer – it is a requirement that kitchen receive 3 bids total.

Working on Consolidated Grant & Title I Grant

Notification of Blue Ribbon School – Announcement will be September 30, 2014

IT informed us that we need to replace 16 of our computers because they are on XP and the state does not want XP on the server. We have received a quote for 8 computers at \$8,704.00. We will need to get 3 bids.

KN – need to replace teacher

Mrs. Owusu is a candidate for KN teacher, if so we will need to replace a paraprofessional position

Safety Plan – we need the floor plans due by September 30, 2014

Ms. Pope – Teacher Representative

Concerns of the staff

- Ms. Mandalas was wondering if another teacher will be added to the 5<sup>th</sup> grade
- Salaries of the staff
- Paper – 2 reams every two weeks, we have no text books

New Business

- Related Arts Enrichment Program – Related Arts Teachers presented to the board their proposal on the Enrichment Program for the children on Fridays. This program will promote exposure to cultural diversity and to encourage Entrepreneurship and the exploration of occupations. On the 4<sup>th</sup> Friday of the month they will invite guests to come and share their experiences and expertise with our students.

Motion to approve Related Arts Enrichment Program  
Moved by: Ms. Davis and Mrs. Sanchez  
Seconded by: Mr. Battle  
Motion carried unanimously

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## Committee Reports

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- No Committee Reports

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## Announcements

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## Next Meeting

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Thursday, October 16, 2014 at 6:00 p.m.

Motion to Adjourn at 7:47 p.m.

Moved by: Mrs. Sanchez

Seconded by: Ms. Davis

Motion carried unanimously