

MINUTES

Academy of Dover Charter School Board of Directors

9/28/2017 6:13 PM | *Meeting called to order by* Kimeu Boynton, Board President

In Attendance

Beverly Davis, Treasurer, Dr. Charles D. Fletcher, Jr., Member, Phyllis W. Robinson, Member, Tracy McCarthy, Teacher Rep., Amander Lee, Parent Rep., Cheri Marshall, Head of School, Gene Capers, Assistant Principal, Bill Bentz (Via Phone) - Innovative Schools, Marianne Longo, Administrative Assistant, Pamela Baker, of Barbacane Thornton

Pledge of Allegiance

Roll Call – Quorum established

Approval of Minutes

Motion to Approve Minutes of August 31, 2017

Moved by: Mrs. Phyllis Robinson

Seconded by: Mrs. Tracy McCarthy

Motion carried unanimously

Budget

Enrollment as of September 28, 2017 is 269. Budget is made on 270 students.

Carry over money from July 2017 has not changed

Local funds have went down for the charter schools

All reserves have been used for this year

Motion to Approve the Finances of August 31, 2017

Moved by: Mrs. Phyllis Robinson

Seconded by: Ms. Beverly Davis

Motion carried unanimously

Principal's Report

Unit Count as of Thursday, September 28 is 269 students, may possibly have one more student.

Need a sign off on the Performance framework to return to DOE

Need to mention that Head of School does not have an updated contract.

Board Announcements

Motion to approve the auditor's report

Moved by: Mrs. Phyllis Robinson

Seconded by: Mrs. Tracy McCarthy

Motion carried unanimously

Board will be working on the Head of School evaluation ASAP.

We need to have two people trained for this evaluation.

Motion to add to the Board for the oversight committee to add on the responsibility to make sure evaluation for the Head of School is completed.

Moved by: Mrs. Phyllis Robinson

Seconded by: Mrs. Tracy McCarthy

Motion carried unanimously

Board would like to announce that Amander Lee is our PTO representative for the school

Teacher Representative

No report from teachers.

Public Comments

Pam Baker of Barbacane Thornton came down to give us the results of the audit. A draft copy of the audit report will be submitted to the State on September 29, 2017. One finding in the audit that was mentioned during our preliminary meeting was that the Head of School did not have a contract and performance evaluation has not been done so it will be reported to the state.

Next Meeting

Thursday – October 26, 2017 at 6:00 p.m.

Motion to Adjourn at 7:26 p.m.

Moved by: Mrs. Phyllis Robinson

Seconded by: Mrs. McCarthy

Motion carried unanimously