

# MINUTES

## Academy of Dover Charter School Board of Directors

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11/17/2016 6:10 PM | *Meeting called to order by* Kimeu Boynton, President

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### In Attendance

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Kimeu Boynton, President, Nancy Wagner, Vice President, Beverly Davis - Treasurer, Dr. Charles D. Fletcher, Jr., Member, Dr. John Leone, Member, Tracy McCarthy, Teacher Representative, Cheri Marshall, Head of School, Gene Capers, Assistant Principal, Bill Bentz - Innovative Schools, Marianne Longo, Administrative Assistant

Pledge of Allegiance

Roll Call – Quorum established

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### Approval of Minutes

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Motion to Approve Minutes of October 27, 2016

Moved by: Mrs. Nancy Wagner

Seconded by: Mrs. Tracy McCarthy

Motion carried unanimously

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### Budget

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Budget is based on 247 students

Budget is in order

Motion to Approve the Finances of October 31, 2016

Moved by: Dr. Charles Fletcher

Seconded by: Dr. John Leone

Motion carried unanimously

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### Principal's Report

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12/5/16 – Public Hearing at 5:00 for Renewal Process – Department of Education

12/15/16 – Final meeting and decision with State Board of Education

11/12/16 – Fundraiser at Sam's – Raised \$740.00

11/30/16 – Fundraiser at Grotto's – 4 to 9 p.m.

12/3/2016 – Fundraiser Vendors at AOD – 10-3 p.m.

PTO Election on December 5<sup>th</sup> at 5:00 p.m.

Mrs. Marshall contacted the Dover police department in regards to not being informed of things going on in the area during school time (shootings, robberies, etc.) that would put us in lock down. We are on the list to be notified of these situations.

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## Board Announcements

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Mr. Boynton mentioned that we did receive intent to approve our charter from the state but it will be official in December 2016.

Debra Wilson has agreed to help us with a fundraising program and present to DOE

We need six names to Mr. Boynton by Tuesday, November 22, 2016 for Ambassador Club

Motion to go into Executive Session at 7:12 p.m.

Moved by: Mrs. Nancy Wagner

Seconded by: Dr. John Leone

Motion carried unanimously

Motion to come out of Executive Session at 7:27 p.m.

Moved by: Mrs. Nancy Wagner

Seconded by: Dr. John Leone

Motion carried unanimously

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## Teacher Representative

Christmas Break – it was brought to Mrs. McCarthy's attention that the staff is losing a ½ day due to Christmas Eve being on a Saturday. The school will only have a ½ day on December 23, 2016.

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## Public Comments

Mr. Bud Wagner is here for short Presentation on Marketing. Some issues he felt needed improvement:

Website needs to be updated

On the website we need to let parents know what is going on in the school

Website can be a marketing tool to the outside

Ambassador's club – School needs to recruit people

Advertise at the mall

Need to educate people what a charter school is – free, choice, small classes

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*Next Meeting*

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Thursday – December 15, 2016 at 6:00 p.m. (3<sup>rd</sup> Thursday due to Christmas holiday)

Motion to Adjourn at 7:32 p.m.

Moved by: Mrs. Nancy Wagner

Seconded by: Dr. John Leone

Motion carried unanimously