

# MINUTES

## Academy of Dover Charter School Board of Directors

6/25/2015 6:11 PM | *Meeting called to order by* Kimeu Boynton, President

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### In Attendance

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Kimeu Boynton, President, Nancy Wagner, Vice President, Beverly Davis, Treasurer, Leon Battle, Member, Dr. Charles Fletcher, Member, Lily Pope, Teacher Representative, Dr. John Leone, Interim Assistant Principal, Cheri Marshall, Head of School, Bill Bentz, Innovative Schools

Pledge of Allegiance

Roll Call – Quorum established

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### Approval of Minutes

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Amend Minutes of May 28, 2015 to reflect – In the budget teachers were given a bonus to adjust to the state pay scale with the intention that if the monies are available in the next fiscal year, as Mrs. Wagner explained to the teachers, they will stay at that pay scale. Enrollment will be what will help keep the salaries up.

Amend Minutes of May 28, 2015 to reflect – Mrs. Wagner will address this situation at the next staff meeting which will be June 2, 2015. Teachers will be informed about the Mosaica situation at the staff meeting also.

Motion to Approve Minutes of May 28, 2015

Moved by: Mrs. Wagner

Seconded by: Ms. Davis

Motion carried unanimously

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### Budget

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Mr. Bentz will be changing the budget in revenue in June due to the fact that we paid Mosaica Education \$350,000.00. In terms of the money that we budgeted we are right on target, no deficits in any category.

Salaries and other expenses – We have 26 pays and two times a year we have 3 pays so right now through the end of May we have completed 24 pays.

Mr. Bentz had to do a budget for the state, so he used last year's salaries – he was conservative.

Innovative Schools will be sending the contract for the 2015-2016 school year. We are up to date with the billing.

Stipends/Mentoring – we do not get payments until June.

Motion to Approve Financials of May 28, 2015

Moved by: Ms. Davis

Seconded by: Dr. Fletcher

Motion carried unanimously

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## Principal's Report

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Submitted an updated list of the board members to the Charter School Network.

AOD Board Training – All of the board members have to attend three different trainings:

- Board Finance Training which the Charter School Network is conducting, training on July 29, 2015 at Newark Charter School. All board members and Citizen Budget Committee has to attend.
- Public Integrity Commission – August 13<sup>th</sup> 9:30-12 in Dover
- DE Alliance for Nonprofit Advancement (DANA) Summer training – TBD

The board are available on – August 4,6,7, 2015 – 9:00 to 1:00 p.m. (one day) for training.

Citizens Budget Oversight Committee – Created a policy

Board Oversight Compliance Committee – Need members

DPAS II – Appraisal system for staff, teachers & specialist, next year it is full implementation for district school leaders and assistant principals, there is some summer training. Mrs. Marshall's understanding is that someone would have to do these DPAS II evaluations on Mrs. Marshall and then she would evaluate the Assistant Principal. Mrs. Marshall is due for her 6 month evaluation. The training is July 14<sup>th</sup> & July 29<sup>th</sup>, 2015 in Georgetown.

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## Committee Reports

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Mr. Boynton will be in touch with the Board to set up a date to evaluate Mrs. Marshall.

Mr. Bentz mentioned that under the Formal Review we are asked to submit copies of updated financial management and oversight procedures by August 1, 2015 – who is working on this and what do they look like? Mr. Boynton said that he will be working on them and then will submit at the next board meeting of July 23, 2015.

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## Announcements

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Motion to go into Executive Session at 6:13 p.m.

Moved by: Mrs. Wagner

Seconded by: Mr. Battle

Motion carried unanimously

Out of Executive session at 6:43 P.M.

Motion to Adjourn at 7:54 P.M.

Moved by: Mrs. Wagner

Seconded by: Ms. Davis

Motion carried unanimously

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## Next Meeting

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Thursday – July 23, 2015 at 6:00 p.m.