

**Academy of Dover Charter School  
Board of Directors Meeting  
Minutes  
June 21, 2012**

**Attendance:** Mr. Boynton, Mrs. Wagner, Mrs. Sanchez, Ms. Davis, Mr. Battle, Mr. Rodriguez, Ms. Davis, Ms. Allman

**Absences:** Mr. Williams, Mr. Anderson, Dr. Lane

**Call to Order – 6:00 p.m.**

1.1 Pledge of Allegiance

1.2 Roll Call – Quorum established

1.3 Motion to Approve the Agenda  
Motion to Accept: Mrs. Wagner  
Seconded: Mr. Battle  
Motion carried unanimously

*Motion to go into Executive Session 6:10 p.m.*

*Moved by: Mr. Battle*

*Seconded: Entire Board*

*Motion carried unanimously*

*Motion to Exit Executive Session 6:45 p.m.*

*Moved by: Ms. Davis*

*Seconded: Mr. Battle & Mrs. Sanchez*

*Motion carried unanimously*

*Motion to honor a bonus to the principal*

*Moved by: Mrs. Wagner*

*Seconded: Mr. Battle*

*Motion carried unanimously*

1.4 Public Comments – None

3.0 Action/Discussion/Information Items

Parent would like to withdrawal student from the 2012-2013 school year

*Motion to release or not release this student from Terri Crawford*

*Move to uphold the contract and only release the child if she fits into one of the categorized exceptions under DE law*

*Moved by: Mrs. Wagner*

*Seconded: Mrs. Sanchez*

*Motion carried unanimously*

3.1 Transportation Contract for 2012/2013 school year

*Motion to approve new Proposal - Hilton Bus Company*

*Moved by: Mrs. Sanchez*

*Seconded: Mr. Battle*

*Motion carried unanimously*

3.2 Special Education IEP Meeting Audio Recording

*Motion to approve Audio Recording at IEP Meetings*

*Moved by: Mrs. Wagner*

*Seconded by: Ms. Davis & Mrs. Sanchez*

*Motion carried unanimously*

3.3 Principals Contract renewal – Board was made aware of the contract and will be dealing with that in the next couple of months.

3.4 Provision 2(New meal plan for AOD students) – Special program in the Federal Government that allows schools with high population of free/reduced to actually go into this plan. This plan makes every child in the school free and the school absorbs the cost of paying for the meals where we get back benefits.

A. After the initial year of this program we no longer have to track any of the students. That will save in the man hours that is put in by the cafeteria personnel.

B. Right now we can only claim those kids that eat of the free and reduced, so if a free child doesn't eat we cannot claim that meal.

*Motion to approve Provision 2 for AOD Students*

*Moved by: Mrs. Wagner*

*Seconded by: Mr. Battle*

*Motion carried unanimously*

3.5 Portable Office Space – Consolidate our support personnel to one area which will be the cafeteria manager, Spanish and Physical Education teacher, Behavior Specialist, Reading Specialist. Modular office space will free up more classrooms.

*Motion to approve Purchase of Portable Office Space*

*Moved by: Mr. Battle*

*Seconded by: Ms. Davis*

*Motion carried unanimously*

3.6 School Calendar 2012-2013 – Submitted as tentative calendar to the state waiting for Board Approval.

*Motion to approve the tentative calendar for School Year 2012-2013*

*Moved by: Mrs. Wagner*

*Seconded by: Ms. Davis*

*Motion carried unanimously*

4.0 Other Discussions

4.1 Board Reports – None

4.2 Board President/Member Update – Nancy Wagner would like to recommend that the board meet every third Thursday of the month. Minutes should be sent out within the week after the board meeting and Mrs. Sanchez will send out the financials. Mr. Boynton will work up a provision that if a certain amount of meetings are missed without prior notice that we will ask that particular board member to relinquish their seat.

*Motion that Board meets every third Thursday of the month, have the minutes ahead of time and consistency with our Board members*

*Moved by: Mrs. Wagner*

*Seconded by: Mr. Battle*

*Motion carried unanimously*

4.3 Personnel Committee – No Updates

4.4 Financial Report – Mrs. Sanchez does not have financial report however she spoke to Mr. Rodriguez and he said that he and Mr. Bentz have met and that the school finished sound. Audit is suppose to take place immediately but the year doesn't close till June 30<sup>th</sup>.

4.5 Facilities Update – None

4.6 Principal Update

DCAS – State will announce in July the rating of our school.

Kindergarten Assessment – Mandatory assessment by the state

Lightspeed system – Designed for instruction to be used in classrooms by the teachers

HQT – We exceeded the state standard by 100%

End of the school year events

Graduation KN & 4<sup>th</sup> Grade -June 22, 2012

Muffins for Mom – Mother day

Donuts for Dad – Fathers day

Art Exhibition

Field Day

Results of Passport Program – Bicycles, helmets, Nintendo DS 3D

Ms. Davis – Facilitator for Special Education support group

Transition Cheri Marshall into Curriculum Coordinator

*Adjournment at 8:00 p.m.*

*Motion to Adjourn: Mrs. Wagner*

*Seconded: Board*

*Motion carried unanimously*