

# MINUTES

## Academy of Dover Charter School Board of Directors

*Date | time* 7/31/2014 6:00 PM | *Meeting called to order by* Kimeu Boynton, President

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### In Attendance

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Kimeu Boynton, Board President, Nancy Wagner, Vice President, Beverly Davis, Secretary, Noel Rodriguez, Principal, Leida Sanchez, Treasurer

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### Approval of Minutes

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Motion to approve minutes of April 17, 2014

Moved by: Mrs. Wagner

Seconded by: Ms. Davis

Motion carried unanimously

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### Board

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Motion to go into Regular Session at 6:10 p.m.

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### Advisory Committee

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### Budget

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Would like to have Financials before the board meeting. The reason they were late this month is due to the fact that the state closes down for a couple of weeks, therefore the financials are late.

Psychologist & Therapist services are a little high, do we need to budget more for this service? We can only estimate till we receive the students from Special Education. When we budget we use the previous year's numbers.

We ended up with a \$251,940.00 surplus so that will be rolled into the 2014-2015 school year.

Financials were Approved:

Moved by: Mrs. Sanchez

Seconded by: Mrs. Wagner

Motion carried unanimously

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### Principal's Report

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- Our payroll is aligned with Capital School District payroll and the issue with that is we open so early that any new employee instead of going with a 2 week lag ended up with a 7 week lag with no pay because Capital School District's first paycheck will not be until September 19, 2014. This was unacceptable to Mr. Rodriguez so he has spoken to accounting and what they are going to do since it involves 3 new employees

will get paid during that time frame, when their first paycheck falls into the regular pay cycle in September we will start subtracting the total amount that we paid them in advance (so to speak) and separate it over the 26 pays, so they are getting paid but at the end of the year they are paid the amount that they were hired.

- Enrollment issues too many kids – we have families that have students already in school, when they come to enroll KN and I tell them there is a waiting list they will take all of the children out of school. We are still a little over the 105% we are allowed, but once Capital School district opens we tend to lose a few students so we feel it will even out. We do have a waiting list and we are addressing the waiting list accordingly. We checked the numbers today and we were only going to run 2 KN classes but looking at the numbers we are going to have 3 KN classes.
- Auditors are set to arrive August 13, 2014, Barbacane, Thornton & Company.
- Smart Boards are ordered and will be arriving and put into place the second week of August. Smart boards will be in every classroom except Art.
- Open House is Friday, August 8, 2014 from 10:00 to 1:00 p.m. Staff starts Monday, August 4, 2014, we only lost one teacher.
- Looks like we have enough money to give a 1 or 2% raise to the staff that is not including some staff that will get raises like every three years, they get something but this is across the board. State is supposed to give a raise in January for 1% but I don't want to entertain pay raises until after the unit count till we see our financial numbers.
- Right now the preliminary numbers that we looked at for what the state will give us, it looks doable.
- Staffing we are short a 5<sup>th</sup> grade teacher.
- Spec Ed – we do not know until we get all of the numbers in so I may need to hire part time employees.
- We are reestablishing how we use our related arts teachers and paraprofessionals everyone will be engaged heavily this year in a classroom with the kids, little more structure on our game plan.
- We made AYP, difficult population but we have a lot of new staff last year, this year they are more seasoned. We have been working with them on the curriculum; we had to hit some expenditures because we didn't have enough books for another 5<sup>th</sup> grade.
- Next board meeting or meeting in September, would like to invite the psychologist, there are some changes coming with Special Ed testing that is going to create havoc financially for schools.
- Eliminated the computer lab needed the classroom, so I combined the computer lab with the library.
- I am in the middle of writing the consolidated grant a little increase but that tends to fluctuate. We are still in contention for Blue Ribbon and that will be announced if we are the winners in September.
- The only program that I am skeptical about that we have been participating in is the Delaware Talent Cooperative, where they give the teachers the bonuses, primarily because that was funded by race to the top and they made us jump through all kinds of hoops. The last time we met I asked where is the funding coming from, they were banking on getting money from Jack Markell's office and they are not getting the funding.
- Smarter Balance is still up in the air, teachers have not been trained so it is going to be a lot of issues.

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## Committee Reports

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- The Board would like each of us to continue to look for new Board Members for the school. Beverly Williams did accept the position to be a board member. We need at least two new members to join.
- Meeting at DOE concerning the board:
  - We are not having meetings – I explained to Kimeu that I would not take any ownership of that issue since I have complained about this forever.

- We have to post on the website 7 days ahead the date of our next board meeting. If not enough people come to have the meeting we will go into the website and state that we met but there was not a quorum, so we could not vote on the financials or the minutes.
- Nancy Wagner has proposed that she will sit in as the President when Kimeu Boynton is unable to attend but she does not want to be President.
- One person does the majority of the work that is needed for the state – DOE's concern is that they do not get reports on time. Use email to send to state regarding questions he may have on the report, copying Ms. Wagner & Mr. Boynton.

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## Announcements

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## Next Meeting

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Next Meeting – Thursday, August 21, 2014

Motion to Adjourn

Motion carried unanimously