

# MINUTES

## Academy of Dover Charter School Board of Directors

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1/26/2017 6:10 PM | *Meeting called to order by* Kimeu Boynton, President

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### In Attendance

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Kimeu Boynton, President, Beverly Davis - Treasurer, Dr. John Leone, Member, Dr. Charles D. Fletcher, Jr., Member, Dr. John Leone, Member, Tesha Quail, Member, Tracy McCarthy, Teacher Representative, Cheri Marshall, Head of School, Gene Capers, Assistant Principal, Bill Bentz - Innovative Schools, Marianne Longo, Administrative Assistant

Pledge of Allegiance

Roll Call – Quorum established

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### Approval of Minutes

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Motion to Approve Minutes of December 15, 2016

Moved by: Dr. John Leone

Seconded by: Mrs. Tracy McCarthy

Motion carried unanimously

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### Budget

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Budget is in order

Food Service has a surplus.

Portion of Trash & Electricity has been charged to Cafeteria

We need to get student enrollment up for the 2017-2018 school year

Need to see if our buses can be consolidated – bus company looking for increase

Motion to Approve the Finances of December 31, 2016

Moved by: Dr. John Leone

Seconded by: Ms. Beverly Davis

Motion carried unanimously

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### Principal's Report

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Charter School Agreement – need to vote on this item.

Motion to vote on the current Department of Education Charter School Agreement for our renewal

Moved by: Ms. Tesha Quail

Seconded by: Dr. John Leone

Motion carried unanimously

Mrs. Marshall informed the board that she does not have a contract and will need a contract renewal by next month.

After School Enrichment Program started on Tuesday January 24<sup>th</sup> and is every Tuesday and Thursday for the next 8 weeks – this will prepare students for the state testing. We have 9 staff members that are staying after school to help the children. We have 63 students enrolled.

Odyssey of the Mind Team has officially started – 3 coaches and 7 students, the team is registered to go to the tournament in March. Students are very excited to be involved in this program.

Brook Hughes has sent out information in regards to the finance training for board members and Oversight committee that is a requirement to be on the board. The next finance training is Thursday, February 2, 2017 at 6:00. This training can be completed on line.

Update on the insurance claim - \$15,000 have not received - no update from lawyers or insurance company.

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### **Board Announcements**

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Mr. Boynton mentioned that an indictment was made in Wilmington Federal court on previous employee and board members may be called if a trial is forthcoming.

Dr. Fletcher mentioned that he has a colleague that is interested in becoming a board member – Phyllis Robinson and what does she need to do to be accepted. Board advised that she submit a resume and letter of interest why she wants to be on the board.

Mr. Capers mentioned that they are in the process of getting a video together for the school, coming along very nicely. Once we get the video finished, we will be taking this to daycares and churches to help with enrollment.

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### **Teacher Representative**

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Mr. Davis asked if it is possible if we could get a small washer so he could wash the rags that are used at the school. Board would like a financial number to install washer and dryer.

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### **Public Comments**

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None

### **Next Meeting**

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Thursday – February 23, 2017 at 6:00 p.m.

Motion to Adjourn at 7:04 p.m.

Moved by: Dr. John Leone

Seconded by: Ms. Beverly Davis

Motion carried unanimously