

Academy of Dover Charter School

**Board of Directors Meeting
August 19, 2010
Minutes**

Attendance: Dr. Watson, Mrs. Scott, Mr. Battle, Mrs. Sanchez, Mr. Rodriguez, Mr. Williams, Mrs. Miller, Mr. Duffy

Absences: Mr. Boynton, Mr. Anderson

Call to Order – 6:38 p.m.

1.0 Pledge of Allegiance

1.2 Roll Call - Quorum established

1.3 Motion to Accept the Agenda

Motion to Move: Mrs. Sanchez

Seconded: Mr. Battle

Motion Carried unanimously

1.4 Public Comments – None

2.0 Consent Items

2.1 Personnel – None

2.2 Proposed Expenditures

Playground grounds

Extend Alarm System to Art Room, Music Room & Computer Lab

Support People – Café Manager, gym & math teacher – portable offices

Neon sign for front of building

Information to come on the above expenditure items.

2.3 Board of Directors Meeting Schedule

Third Thursday of the month at 6:30 p.m.

Welcome Mr. Jethro Williams in joining the Academy of Dover Board

3.0 Action Items

- No child left behind School improvement
- Math RTI Program
- Professional development – How to instruct Math
- Collaborate with Newark Charter to create our own math curriculum
- Continue our emphasis in Reading as we have, and we will tweak those areas and hope to parallel that same success with math this year.

AYP – Congratulations to the school and teachers/staff.

Board Members would like the teachers/staff to know how pleased they are with all of the work that has been accomplished.

Newsletter should include an explanation of what AYP stands for in our school, explain to the parents.

4.0 Other Discussion

4.1 Board Reports – Restructuring Board Committees

- Academic/Curriculum – Mrs. Scott, Mr. Rodriguez & Mr. Duffy
- Public Relations – Mr. Anderson & Mr. Rodriguez
- Building & Grounds – Mr. Battle & Mr. Williams
- Recruitment – Mr. Rodriguez, Mr. Duffy, Mr. Williams & Dr. Watson
- Personnel – Mr. Boynton, Mr. Rodriguez & Mr. Duffy
- Finance – Mrs. Sanchez, Mr. Boynton, Mr. Rodriguez & Mrs. Miller

No Financial Report - The state has instituted a new financial system and they have come upon problems, so therefore the reports will be forth coming. The state is aware of the situation and told us not to worry about the reports not being on time. Mr. Rodriguez & Mr. Bentz are on top of the situation. Mr. Cassel sent Mrs. Sanchez an email explaining the report will be late for the month of July.

Preliminary Audit report from Barbacane, Thornton & Company.
Findings – Computers, Cafeteria & Coding

Bills are good to be paid

Teachers Report – None

Brief meeting on Monday and it was very positive, Mrs. Miller felt that it went well and Mr. Rodriguez stated that to the staff, no problems, concerns, very smoothly, new teachers got through the day.

4.3 Principal Update

Transportation – Difficult week with bus company, new drivers, no contact with the buses.
We will look into new bus company, possibly purchase our own buses.

Internally – revamp how we put kids on correct bus – check list and make teachers 100% accountable.

The school sent out letters asking parents to volunteer time in the cafeteria, positive responses.

Passport – Every time a parent comes to an evening school function, they bring their passport and we will stamp the form. In the spring we will request that they bring the passport back to school and every parent that has participated at least 80% of the evening activities that we offer, their children's names will go into a raffle for a very high price item. Mr. Rodriguez will be working with the local merchants to see if they would donate Wii's, bicycles, etc.

Open House was a huge success.

Mr. Rodriguez is working with a group of young men, Mr. Battle's group who are going to mentor some of our students. We are continuing the Adult mentoring for parents.

We are helping families with uniforms and providing for other basic education needs, we deal with a lot of homeless students in the Academy of Dover.

Enrollment – Still trying to get an accurate grasp on how many students are returning.

Special Education children are accurately identified in the system.

List of people for PTO – working on this issue. Calls will be made to parents next week with the intent of having a meeting the first week of September.

Teat Music will be coming out to our school to demonstrate to the parent's instruments that the children can rent.

Band member has to be passing their classes. Anticipate a band by November.

Motion to Accept the Principals Report

Motion to Move: Mr. Duffy

Seconded: Mr. Battle

Motion Carried unanimously

4.2 Board President/Member Update

Mr. Williams accepted

Need a parent representative – Mr. Hardin is a possibility

Mr. Boynton has agreed to move into the President position until the board restructuring occurs with new members.

Table the board elections until the September meeting, this will mean that Dr. Watson is still president till September.

Motion to Accept Minutes of May

Motion to Move: Mrs. Scott

Seconded: Mrs. Sanchez

Motion Carried unanimously

Motion to Accept July's Minutes

Motion to Move: Mr. Battle

Seconded: Mrs. Sanchez

Missing who made the motion to exit Executive Session at 10:35 a.m. –Moved by Mr. Anderson and Seconded by Mrs. Sanchez

Motion Carried unanimously

Dr. Watson met with Dan Cruz of the Department of Education on August 2, 2010 along with Mr. Boynton via telephone to address the preliminary report from the Department of Education regarding our motion to modify our charter.

Mr. Cruz is happy with the progress of our school particularly the scores.

Mr. Cruz said that we do not have to submit a monthly report from the board president.

Mr. Cruz will investigate our situation of being on probation.

September Board meeting will be held on 9/16/10 at 6:30 p.m.

Adjournment

Motion to Adjourn: Mr. Duffy

Seconded to Adjourn at 8:09 pm: Mr. Battle

Motion Carried unanimously